Gamma Phi Delta Sorority, Inc. Background Checks PROCESS for Members and PUBLIC LINK PROCESS - for Non-Members and Volunteers

To conduct background checks through Cornerstone Information Assurance, LTD.

Instructions for **Members Only: SIGN IN**

GO TO https://www.gpd1943.org

 Member Access: To access the database, you will need a username and password.

If you have forgotten your password, click on "forgot your password?" you will be prompted for your email address. The username **and** password will be sent to your email address. If you receive the message "**No username and password were found for the email address you entered.**" you must contact the Supreme Anti-Grammateus to update your email address.

- · Click on Login
- On your right are Quick Links Click on "Background Checks" and follow the prompts and instructions provided by Cornerstone Information Assurance, LTD.
- IMPORTANT!

 DOWNLOAD AND PRINT OUT CONSENT FORM BEFORE EXITING THE SITE.
- READ ALL 4 PAGES, FILLOUT SEND ONLY TO "Cornerstone"
- Fax or email the completed form to Cornerstone Information Assurance, LTD.

Email: <u>amy@cornerstoneesg.com</u> or

FAX: 330-754-6336

- Notification letter will be provided once clearance report is received from CornerstoneCIA.
- If you have questions, please email the National Secretary.

Email: natlsec@gpd1943.org. TN: 323-733-9331

NOTE: DO NOT EMAIL YOUR CONSENT FORM TO THE NATIONAL SECRETARY

Instructions for Non-Members and Volunteers:

GO TO https://www.gpd1943.org

Volunteers are <u>not</u> required to sign in.

- On your right is a Quick Link for the Background Check for the public. Click on "Background Checks" and follow the prompts and instructions provided by Cornerstone Information Assurance, LTD.
- DOWNLOAD AND PRINT OUT CONSENT FORM BEFORE EXITING THE SITE.
- Fax or email the completed form to Cornerstone Information Assurance, LTD.

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